



**CALL FOR PRESENTATIONS**  
**2023 Atlanta RIMS Educational Conference**  
**February 2 - 3, 2023**

Atlanta RIMS, its members, and board of directors, invites you to submit a program proposal to be a Presenter at the 2023 Atlanta RIMS Educational Conference on February 2<sup>nd</sup> and 3<sup>rd</sup>, 2023 at The Cobb Galleria Centre. As a Presenter, you will have the opportunity to share your expertise, gain visibility in the industry, enhance professional growth in yourself and others, and promote brand recognition of your organization. You do not want to miss this opportunity to share your most innovative ideas and solutions!

Proposals should focus on cutting-edge strategies and aspects of risk management that would be of interest to risk professionals managing the everyday risks for their companies. Proposed topics should be geared toward one of the following categories:

- Risk Management, including Insurance, Strategic, Enterprise and Financial
- Claims Management
- Employment Risks
- International
- Legal / Legislation
- Loss Control
- Captives and Alternative Risk
- Insurance Marketplace and Conditions
- Diversity & Inclusion

Submissions should be educational in nature and provide fresh perspectives on current and future trends affecting risk management while also touching on traditional best practices. Topics must be specific and directed towards a mix of seniority levels, from entry to executive level. All sessions should include actionable items, implementation strategies for attendees and may include panel discussions, interactive components, personal experiences, white papers, and case studies. Please remember that attendees are looking for valuable “takeaways” from each session as well as developing professional relationships.

**Submission Deadline: September 30, 2022**

Please submit your proposal by emailing it to [speakers@atlrims.org](mailto:speakers@atlrims.org). RIMS members and non-members are welcome to submit program suggestions.

We thank you for your interest and support of the Atlanta RIMS Chapter. As our appreciation for your time and commitment, all Speakers will receive one complimentary conference registration for the day(s) they will be presenting.

Sincerely,

Jami Willingham, Atlanta RIMS President & Brian Nulty, Conference Chairperson



**Please Note: The promotion or endorsement of products or companies is strictly prohibited before, during and following sessions. This includes providing company marketing materials as handouts. Business cards of session attendees may not be solicited.**

To submit your proposal for the 2023 Atlanta RIMS Educational Conference, please follow the following steps:

1. Review Terms & Conditions prior to submitting a proposal.
2. Complete the Submission Form.
3. Email submission form and all relevant attachments to [speakers@atlrims.org](mailto:speakers@atlrims.org).
4. Submit all required information by September 30, 2022.

The following items must be included in the submission form: **(Submissions received without all requested materials such as bios, headshots and a presentation summary will be returned and not be considered complete until all materials are received).**

1. Contact information of the party submitting the proposal.
2. Topic (Be specific and define the scope).
3. Audience: Who will it appeal to? Does the targeted audience require any experience in a certain field to attend?
4. Synopsis: What will the attendee learn from the session? (Specific risk management tools; firsthand experience in a workshop atmosphere; a new approach/technique that can be adapted to their business, etc.). (Description Should be less than 1200 characters)
5. Timed outline/agenda of presentation showing amount of time spent on each discussion point.
6. Bios and headshot photos for all speakers. (Bios should limited to less than 250 characters)
7. Indicate in the submission if any case study or white paper materials will be used and include copies of these materials with the submission.

**Note: Session must be no longer than 60 minutes, including time for questions. Only complete and defined proposals will be accepted for consideration.**

**Proposal selections will be completed on or before October 28th.** All speakers/coordinators will be notified of the selection status via email. Speakers/coordinators are responsible for notifying their invited panel speakers of the session status.

As our appreciation for your time and commitment, all speakers will receive **one complimentary Conference registration** for the day(s) they will be presenting.

If you have questions about the submission process, please contact [speakers@atlrims.org](mailto:speakers@atlrims.org)

**We appreciate your dedication to RIMS, our membership, and our industry. Thank you!**



## Terms and Conditions

**By submitting the proposal and acknowledging acceptance, coordinators and speakers agree to all Terms & Conditions for participation.**

### Proposal Submissions

- The submitter of a proposal will serve and be deemed as a coordinator and primary contact for the Atlanta RIMS Educational Conference 2023 and must provide a valid email address.
- The coordinator is fully responsible for communicating with their speaker panel regarding acceptance or rejection, deadlines, and all other submission details.
- Speaker names submitted are assumed to have already agreed to speak at the program, should the proposal be accepted.
- All items required in the Submission Form must be included.
- Session must be no longer than 60 minutes long including time for questions.
- It is recommended that all speakers who plan to participate in a session are properly identified. This will assist in a thorough assessment of your proposed program.
- Incomplete submissions will not be considered for review.
- Receipt of a submission does not guarantee acceptance.
- Only proposals submitted through [speakers@atlrims.org](mailto:speakers@atlrims.org) will be accepted for consideration. Proposals submitted in different formats will not be accepted.
- Description should be less than 1200 characters.
- Bios for each speaker should be included with submission and (limited to less than 250 characters)
- If two session proposals are similar in nature, the committee will either chose the best session or contact both submitters to work together on combining the sessions.

### Accepted Proposals

- For all accepted submissions, Atlanta RIMS reserves the right to edit the title and description for promotional materials.
- Following proposal acceptance, your session will be assigned to a member of the Conference Programs Committee, who will contact you with information regarding session scheduling, coordinator/speaker session guidelines, release form, deadlines etc.
- It is expected that all presenters will adhere to the policies, procedures and deadlines established. This will help ensure that all information is posted and published in a timely manner for our attendees to view, and that all your session needs are met.
- For the benefit of our attendees, we require handouts to be included in the submission on the given deadline. For sessions with multiple presenters, a combined or individual handout is acceptable.
- RIMS events are non-commercial forums. Under no circumstances may a presenter promote a product, service, or anything else representing monetary self-interest. Failure to comply will impact future consideration.
- Speakers agree to allow RIMS to provide their contact information and slide materials to attendees upon request.



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February 2 – 3, 2023**

**Speaker / Presentation Submission Form**

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Please submit your proposal to [speakers@atlrims.org](mailto:speakers@atlrims.org) by September 30, 2022

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1. Contact Information of the party submitting the proposal:
  - Name
  - Title
  - Organization
  - Email Address
  - Phone Number(s)
2. Topic:
3. Audience:
4. Synopsis: (Description should be less than 1200 Characters)
5. Timed outline/agenda must be included
6. Bios for all speakers should be included and (limited to less than 250 characters)
7. **Include all speaker's headshot photos**
8. Source and White Paper Materials:  
*Indicate in the submission if any case study or white paper materials will be used and include copies of these materials with the submission.*

Note that Session must be no longer than 60 minutes long, including Q&A session at the end.

Only complete and defined proposals will be accepted for consideration.

**Please Note: The promotion or endorsement of products or companies is strictly prohibited before, during and following sessions. This includes providing company marketing materials as handouts. Business cards of session attendees may not be solicited.**